**Niels Brock Executive**

**MBA - Master of Business Administration**

**In partnership with Middlesex University London**

**reference form**

All applicants are required, as part of their application, to have **two referees** fill out a reference form. The forms must be signed and attached to the application. The persons filling out the forms can for example be a supervisor, a colleague, former supervisor / colleague etc. The referees cannot be family members.

**Please complete the details below.**

**Applicant:**

Family name

First name(s)

Date of birth

Programme applied for: Master Business Administration (MBA)

Date of entry (Year + Sept/Jan)

**Referee:**

The person named above is applying for admission to the MBA programme at Middlesex University Business School and we would appreciate your help in assessing the suitability of the applicant for this programme

Name of referee

Organisation

Position

How long have you known the applicant (years)?

When did you last have regular contact with the applicant (years)?

Describe the capacity in which you knew the applicant

Is the applicant still with your organisation? YES/NO If not, when did You or he/she leave?

Please tell us of any personal circumstances that might affect the applicant’s performance on this intensive and demanding programme:

Describe the applicant’s strengths and weaknesses:

Please comment on any task, project or other situation in which the applicant has been involved which may demonstrate his or her potential as a manager:

Signed

Dated

**Niels Brock Executive - MBA-Uddannelsen**

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