

Middlesex University Application Form



OFFICE USE ONLY

Regional ID/Agency Code:

MISIS Student Number:

This form is to be used for Direct applications only which cannot be made via the Online Applicant Portal. Full Time Undergraduate applications should be submitted through UCAS. PGCE applications must be submitted through the UTT.

Personal Details (As it appears on your passport/birth certificate/marriage certificate or other official ID)

Family Name: _____ Previous Name: _____

First Name: _____ Date Of Birth: (DD/MM/YY) _____

Middle Name(s): _____ Gender: Male Female

Title: (Mr/Ms etc) _____

Permanent Address: _____ Correspondence Address: (If different from permanent)

Postcode: _____ Postcode: _____

Country: _____ Country: _____

Tel No: _____ Mobile: _____

Email: _____

Course(s) Applied For

Programme Title: _____

Level Of Study: Undergraduate Postgraduate

Entry Point: Year 1 Year 2 Year 3

Mode Of Study: Full Time Part Time Other: (Specify) _____

Intake Year: _____ Month: Jan Sept

Programme Title: _____

Level Of Study: Undergraduate Postgraduate

Entry Point: Year 1 Year 2 Year 3

Mode Of Study: Full Time Part Time Other: (Specify) _____

Intake Year: _____ Month: Jan Sept

Disabilities/Special Needs

The University encourages you to disclose any disability/medical condition which could disadvantage your ability to study. All offers are made on academic grounds only and the information you submit will be used to help Middlesex University provide appropriate support. Please tick all that apply.

- | | | | | | |
|---|--------------------------|----|--|--------------------------|----|
| No known disability | <input type="checkbox"/> | 00 | Two or more impairments and/or disabling medical conditions | <input type="checkbox"/> | 08 |
| A specific learning difficulty such as dyslexia | <input type="checkbox"/> | 51 | A social/communication impairment | <input type="checkbox"/> | 53 |
| A long standing illness or health condition | <input type="checkbox"/> | 54 | A mental health condition | <input type="checkbox"/> | 55 |
| A physical impairment or mobility issues | <input type="checkbox"/> | 56 | Deaf or a serious hearing impairment | <input type="checkbox"/> | 57 |
| Blind or a serious visual impairment | <input type="checkbox"/> | 58 | A disability, impairment or medical condition not listed above | <input type="checkbox"/> | 96 |

Please detail other disability or additional support needs:

Residential Information/Visas

Please provide information relating to your nationality and residence. Attach copies of any relevant and current Home Office documentation. Further information may be requested.

Country of permanent residence:

If UK, please give County/Borough: _____

Country of birth: _____

Nationality (as on passport): _____

If you are a non EEA/UK national please answer the following questions:

Passport number (include copy of photo page with ADP): _____

Have you ever lived outside the UK/EU? Yes No

If Yes, please indicate date of entry to the UK/EU: _____

Do you currently have a UK Visa? Yes No

If Yes, enter type, expiry date and Visa number: _____

Have you been granted indefinite leave to remain? If Yes, enter date: _____

Do you require a Tier 4 Visa to study in the UK? Yes No

Have you ever studied in the UK on a Student Visa? Yes No

If Yes, please give details:

Fee Payment

Please provide details of how you intend to pay your tuition fees. Applicants may be asked to supply details of their financial position and their provision for the payment of fees.

Who will pay your tuition fees? Self-Funded: Yes

Employer (please specify): _____

Other (please specify): _____

If you intend to apply for a Middlesex University Scholarship/Award, please specify:

Highest Qualification

If you previously studied at Middlesex, please enter Student ID:

Please enter your highest level of education, e.g. BSc/MSc: _____

If this award was taken in the UK enter institution name: _____

If taken elsewhere please enter name and country: _____

Academic Qualifications

If you are a non EEA national you must give ALL details of previous study undertaken in the UK.

Please list all qualifications in chronological order with the most recent first. Provide copies of certificates and transcripts where appropriate. If not accompanying this form, please ensure any documentation is submitted to the Admissions Office, clearly stating the programme you are applying for.

Note: Printouts from self-service/web portal systems will not be accepted. The documentation being submitted must be formally issued by the awarding institution/exam body.

International students must submit documentation both in the original language and as an officially endorsed English language translation.

Qualifications Pending				
Award Type & Subject	Award Date	Grade (Including Predicted)	Institution & Address	Dates From – To

Qualifications Achieved Including Professional Qualifications

Award Type & Subject	Award Date	Grade Achieved	Institution & Address	Dates From – To

English Language Qualifications

Entry is conditional on the achievement of a standard level of English. If your first language is not English please give details of the most recent English Proficiency course you have taken.

If you require a Tier 4 Visa, please note that you must also be able to demonstrate English ability to the minimum level required by UKVI.

Qualification Name	Grade Achieved	Award Date

Employment And Work Experience (Most recent first)

Employer's Name & Address	Role & Brief Description Of Duties	FT or PT	Dates Employed

Employer's Name & Address	Role & Brief Description Of Duties	FT or PT	Dates Employed

Number of years full time work experience* (at 1 September prior to start of programme)

*Please do not include part time work, internships or summer jobs.

Personal Statement

You are advised to complete this section as fully as possible and with particular care. In many cases this may be the only contact you have with the admissions tutors and your statement will be assessed as part of the admissions process.

As a guide your personal statement should cover topics such as your reasons for applying to your desired programme(s), your previous educational and employment experiences, personal qualities, future goals and career aspirations.

Please attach a type written sheet or continue on a separate sheet if necessary.

References

For **Undergraduate** applications please submit a single academic reference. For **Postgraduate** applications please submit two references. The first reference should be academic and the second character reference can be from an employer or other source. Any reference received must be signed and on headed paper.

If not accompanying this form, references should be submitted along with completed coversheets, on letter headed paper or otherwise officially endorsed.

References from friends and family members will not be accepted

First Referee

Full name:

Occupation:

Relationship:

Address:

Postcode:

Tel No:

Email*:

*Private email address not acceptable

Second Referee

Full name:

Occupation:

Relationship:

Address:

Postcode:

Tel No:

Email*:

Checklist

Before submitting this application form, please ensure that all sections of the form have been completed and where appropriate the following items have been attached. Failure to include these items may slow the processing of your application. Do not send original documentation at this stage. The University will not normally return documentation submitted and will not be held liable for original documentation which is lost or damaged in any manner. Please be prepared to present original copies of all documentation to the University at enrolment for verification.

- Copies of all academic documentation including transcripts, certificates, etc
- Syllabus of Higher Education level programme (for applicants requesting credit transfer/top up)
- Personal Statement
- References as applicable
- Photocopies of passport to include photograph and personal detail pages
- Resume/Curriculum Vitae if applicable
- Photocopies of IELTS or other approved English qualification if applicable
- Portfolio for Art & Design programmes

Declaration

I confirm that the information given in this form is true, complete and accurate: no information requested or other material information has been omitted.

I consent to the processing of this data by Middlesex University for the purposes of processing this application under the provisions of the General Data Protection Regulation and the Data Protection Act 2018.

For detailed information as to how we process your personal data please view our Privacy Policy for prospective students.

Signed: _____ Date: _____

PLEASE RETURN THIS COMPLETED FORM TO

**The Admissions Office
Middlesex University
The Burroughs
London
NW4 4BT
United Kingdom**

Tel: +44 (0)20 8411 5555
Email: undergraduate@mdx.ac.uk or
Email: postgraduate@mdx.ac.uk
Web: www.mdx.ac.uk

Marketing Monitoring

Please indicate how you heard about Middlesex University:

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> British Council/Education UK | <input type="checkbox"/> Direct Mail From Middlesex | <input type="checkbox"/> Employer | <input type="checkbox"/> MBA Fair |
| <input type="checkbox"/> UCAS Website | <input type="checkbox"/> Middlesex Website | <input type="checkbox"/> Middlesex Student/Alumni | <input type="checkbox"/> AMBA |
| <input type="checkbox"/> Middlesex Regional Office | <input type="checkbox"/> Tube Station | <input type="checkbox"/> Prospects.ac.uk | <input type="checkbox"/> Social Networking Site |
| <input type="checkbox"/> Google | <input type="checkbox"/> Careers Adviser/Tutor | <input type="checkbox"/> Push | <input type="checkbox"/> Other: (please specify) |
| <input type="checkbox"/> Newspaper/Magazine | <input type="checkbox"/> Friend/Family | <input type="checkbox"/> Whatuni | |

Ethnic Origin/Equal Opportunities Monitoring

The University is committed to providing equal opportunities for all. To assist us with our monitoring please choose one selection from the bold options A–F to indicate your ethnic group. Then tick the appropriate box immediately after this grouping to indicate your cultural background.

This form will be separated from your application and the information supplied will be recorded on our computer system for statistical monitoring purposes. This information will not be considered as part of the admissions process.

A) White		B) Black or Black British		C) Asian or Asian British	
British	<input type="checkbox"/> 11	Caribbean	<input type="checkbox"/> 21	Indian	<input type="checkbox"/> 31
Irish	<input type="checkbox"/> 12	African	<input type="checkbox"/> 22	Pakistani	<input type="checkbox"/> 32
Scottish	<input type="checkbox"/> 13	Other Black Background	<input type="checkbox"/> 29	Bangladeshi	<input type="checkbox"/> 33
Welsh	<input type="checkbox"/> 14			Other Asian Background	<input type="checkbox"/> 39
Other White Background	<input type="checkbox"/> 19				

D) Chinese		E) Mixed		F) Other Ethnic Background	
Chinese	<input type="checkbox"/> 34	White & Black Caribbean	<input type="checkbox"/> 41	Not Known	<input type="checkbox"/> 90
		White & Black African	<input type="checkbox"/> 42	Information Refused	<input type="checkbox"/> 98
		White & Asian	<input type="checkbox"/> 43		
		Other Mixed Background	<input type="checkbox"/> 49		